

**The Jardine Foundation  
Scholarships for Postgraduate Studies at  
Oxford and Cambridge Universities commencing 2020  
to be Awarded in Conjunction with Institut Teknologi Bandung**

**Guidelines**

**Introduction**

To mark its 150th Anniversary in June 1982, Jardine Matheson established an educational trust called The Jardine Foundation to provide scholarships.

The Foundation in its discretion awards Jardine Scholarships annually to students to enable them to attend educational establishments, primarily selected colleges at the University of Oxford and the University of Cambridge (the 'Universities') in the United Kingdom.

The Foundation aims to assist scholars who have the potential to become outstanding citizens with a high commitment to the community. Consequently, the selection of candidates is based on a number of criteria, which include academic achievement, leadership qualities, and involvement in non-curricular activities and community affairs.

The Foundation has established a programme in conjunction with Institut Teknologi Bandung ('ITB') to offer a total of two scholarships a year for Oxford and Cambridge Universities for postgraduate courses. The initial commitment is for three years. ITB will seek suitable applicants from its alumni or faculty for recommendation to the Foundation. Candidates shortlisted by the Foundation will be required to apply to the Universities, and if successful in securing a place, will then be subject to a final consideration by the Selection Committee.

**General Information**

1. Scholarships for postgraduate studies (such as Masters or PhD) are for periods of up to four years. They are tenable for courses at the Universities, with very strong preference being given to the following Colleges within the Universities:

Cambridge University

Downing College  
Magdalene College  
Peterhouse  
Trinity College

Oxford University

Exeter College  
Oriental College  
The Queen's College  
Trinity College

2. Eligibility

Applicants must:-

- a) be recommended to the Foundation by ITB;
- b) have reached an academic standard to qualify for entry to either of the Universities;

- c) be a national of or resident of Indonesia retaining strong connection with the country if currently resident abroad;
- d) be in a satisfactory state of health; and
- e) have a satisfactory level of English.

### 3. Basis of Selection

In making the awards, the Scholarship Committee will take into account of not only academic achievement but also:-

- a) personal qualities and character with particular regard to the extent to which the applicant has demonstrated exceptional qualities of leadership and fellowship;
- b) community involvement and activities; and
- c) other attributes which, in the opinion of the Scholarship Committee, indicate that the applicant is likely to become an outstanding citizen with a high commitment to the performance of public duties and/or community involvement.

### 4. Value of Scholarships

Each Scholarship awarded will generally be sufficient to cover fees, tuition, board and lodging, and reasonable living expenses and travel expenses to and from the chosen educational establishment at the beginning and at the end of the course in respect of which the Scholarship is awarded. As such, they can be considered to be full scholarships.

The Scholarship will include:-

- a) University tuition fees payable directly to the university;
- b) College fees, excluding board and lodging, payable directly to the College;
- c) an annual stipend to cover board and lodging and all other incidental expenses (the stipend will be payable in three instalments each year, the first instalment being larger to cover the initial costs);
- d) the cost of the UK Immigration Health Surcharge; and
- e) a standard economy class airfare to be reimbursed at cost of the Scholar from the place of residence to the United Kingdom at the beginning of the Scholarship and for the return journey to the place of residence on completion of the Scholarship period.

Consideration will be given by the Trustees to applications for reasonable amounts to fund research and field work.

In cases of financial hardship, the Trustees may, in their absolute discretion, make arrangements by way of supplemental awards or such other means as they may think fit to assist Jardine Scholars in meeting their essential expenses.

No additional funding is available to support family members. The Foundation places no restriction on family members joining the Scholar in the United Kingdom, subject to them meeting the appropriate immigration requirements.

## 5. Method of Application

Application forms can be obtained from Institut Teknologi Bandung, **International Relations Office, Jl. Ganesha No.17, Bandung, Indonesia** or by email to **iro@itb.ac.id** ('ITB Secretariat').

Applications must, in all instances, be addressed to the ITB Secretariat. They must be submitted by **Thursday, 20th June 2019**.

The application form must be submitted together with the following:-

- a) answers to the following questions in not more than 200 words per question:
  - i. Describe, as precisely as possible, the applicant's professional objectives after completion of their course, how the course they have chosen would help them attain these objectives and what position they would like to occupy in ten years' time.
  - ii. Describe what the word 'leadership' means to the applicant and outline an achievement or experience that they believe best reflects their leadership potential.
  - iii. Describe areas of community involvement that the applicant has been, or still is, active in.
- b) CV / Résumé;
- c) letter(s) of recommendation;
- d) a recent passport-size photograph; and
- e) certified copies of all relevant academic qualifications.

The Foundation reserves the right at its discretion to approach any organization, establishment or individual to check the substance of all statements made by any applicant and to take up references. By completing the application form, applicants will be giving consent to either of the Universities or other places of education or employment referred to the application providing any personal, professional or academic information concerning the applicant to the Scholarship Committee.

All applications will first be considered by the ITB Secretariat. Those considered suitable by ITB as eligible for further consideration will be forwarded to the Foundation, which will arrange for the applicants to be interviewed by the Foundation's pre-Selection Committee in Jakarta. Those candidates selected as finalists by the pre-Selection Committee will be invited to apply to the Universities. Thereafter, those accepted by the Universities will then be reviewed by the Scholarship Committee, which will decide upon the award of scholarships. Direct costs associated with the application to the Universities will be reimbursed by the Foundation.

The decisions of ITB and the Foundation's committees are final and under no circumstances will representatives of ITB or the Foundation be required to explain to applicants or their representatives why any application has been accepted or declined or has not passed any part of the selection process.

Accordingly, the selection timetable will be as follows:

<b>Time</b>	<b>Phases of Activity</b>
May 2019	ITB calls for applications
20th June 2019	Application deadline
End June 2019	ITB preliminary interviews and shortlist suitable candidates
27th June 2019	ITB sends recommended applications to Jardine Foundation
27th July 2019	Jardine Foundation interviews in Jakarta
August 2019	Jardine Foundation confirms finalists
September to November 2019	Finalists apply to Oxbridge
March/April 2020	Oxbridge announce the award of places
May 2020	The Scholarship Committee to approve the scholarship awards
October 2020	Successful Scholars take up their places

#### 6. Condition

The award of a Scholarship is conditional upon the candidate being selected for and taking up a place at one of the Universities. Since the Universities make their own admission choices, there is no guarantee of a place. The final award of a Scholarship will not be made by the Trustees without the candidate having been accepted by one of the Universities.

#### 7. Regulations Governing Scholarships

By applying for and accepting a Jardine Scholarship, the Jardine Scholars agree to and acknowledge the following:

- a) to conduct themselves in a proper manner throughout the periods for which the Scholarships are awarded and use their utmost endeavours to complete their studies and achieve the best possible results in any tests or examinations which are part of the course;
- b) to complete an annual report for the Foundation on the progress of their academic work; to which their tutors, course directors or supervisors will also be asked to contribute;
- c) to the Foundation obtaining information from the Universities about their grades/progress during the course of their studies;
- d) to advise the Foundation in the event of any plan to change the course of study originally nominated when the Scholarship was awarded, and which will be subject to the written approval by the Trustees;

- e) to seek the written consent of the Foundation and to obtain the agreement of the University should the scholar wish to defer the commencement of the course or suspend the course, approval of which will only be given under exceptional circumstances;
- f) at all times to comply with the regulations of the Universities in which they are studying;
- g) not to accept without consent of the Trustees any employment during their Scholarship periods other than short-term employment during vacations;
- h) not to accept any other scholarship either in name or in substance during the term of the Scholarship;
- i) not without the consent of the Trustees be attached to the Embassy, Legation or High Commission or other diplomatic or governmental office of any country in the United Kingdom or elsewhere during the tenure of the Scholarships;
- j) the Trustees' right to terminate the Scholarship at any time for reasons of unsatisfactory conduct, breaches of University regulations, breaches of the regulations of the award, failure to make satisfactory progress, illness or conviction for any criminal offence on the part of the Jardine Scholar;
- k) the Trustees' right to terminate or amend the terms of the Scholarship for any reasons which they think fit without having to account therefor; and
- l) to the Foundation publishing an annual update containing details of the Jardine Scholars during their studies at the Universities and each year subsequently for circulation to the Scholarship Committee and to other Jardine Scholars.

## 8. Insurance

All insurance will be the responsibility and for the account of the students concerned, but it is recommended that students should consider accident, medical and personal effects insurance and/or any other insurance which they may themselves consider to be appropriate.

Jardine Matheson Limited  
Secretaries  
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